

kTown Meeting Coordinating Committee

Meeting of Monday, April 25, 2011

Town Hall, Diana Romer Room

Attendance: Adrienne Terrizzi, Mary Streeter Peggy Roberts, Nonny Burack, Rob Crowner, Harry Brooks; absent: Carol Gray.

1. Call to order: Peggy calls the meeting to order at 2:11pm.

2. Old business: No action.

3. Bus tour: Mary reports on the current status of planning for the bus tour. A tentative route has been plotted and handouts are being prepared. Harry will provide a portable microphone and speaker; Adrienne will purchase spare batteries and charge them to the TMCC budget.

The committee reviews the list of stops and discusses the purpose(s) of the bus tour as a means of considering which stops should be included. The visual and social experience and opportunity to provide context and location information for specific articles on the warrant are preferred over explanations and discussion, but it is understood that people will always want to ask questions, which tends to lengthen the time spent at certain stops and may result in other stops being skipped.

The bus tour subcommittee will meet following this meeting to resolve final details. Adrienne and Mary will complete the virtual tour, consisting of a narrated slideshow of pictures and maps, to be broadcast as a video on ACTV. Rob will put the photos in a powerpoint document to be projected on the screen in the Middle School auditorium before Town Meeting begins.

4. Precinct meetings: Mary reports that she has emailed instructions and advice and a list of necessary materials (such as sign-in sheet, evaluation forms, and signs) to precinct meeting leaders.

5. Report to Town Meeting: The committee reviews the current draft of the oral report that Peggy will deliver to Town Meeting.

6. TMCC election: Mary states that she is working with Kris Pacunas to make TMCC candidate nomination forms available on the town website and to receive and post candidate statements via the web.

7. Minutes of previous meetings: Nonny moves (Adrienne seconds) and the committee approves the minutes of April 18, 2011 with amendment.

8. Website: No action.

9. Future meetings: Adrienne requests that the current committee meet to establish an overview of the TMCC calendar and refine procedures and roles before a new committee is seated. The committee agrees to meet on Monday, May 16 at 11:00am in the Romer Room at Town Hall for this purpose.

Additional summer meetings will include a Town Meeting post mortem and possible meetings with the Moderator and the Town Manager.

10. New business: No action.

11. Adjournment: The meeting is adjourned at 3:46pm.

Respectfully submitted,
Rob Crowner

Documents provided:

1. agenda
2. draft minutes of April 18, 2011 meeting
3. draft of TMCC oral report to Town Meeting